

**2021 Governor's School for the Sciences and Engineering**  
**The University of Tennessee, Knoxville**  
**Resident Assistant Application**



- Complete all of the questions and the requested information on this form and submit by following the directions on this page no later than **February 28, 2021**: <https://gsse.utk.edu/staff/resident-assistants/> **Note: Returning GSSE RA's need only submit an updated resume.**
- Request at minimum two (2) people who know you and your work, and who can evaluate your potential as a Governor's School Resident Assistant, to complete a Resident Assistant Recommendation Form. Possible references may include employers, college counselors/advisors, faculty members, department heads, resident advisors, or others with whom you have worked. Recommendation forms should be emailed by **February 28, 2021** directly to [prep@utk.edu](mailto:prep@utk.edu).
- For an in-person program, it is strongly desired that Resident Assistants are able to drive.
- Compensation – Governor's School for the Sciences & Engineering Resident Assistants will be paid a salary of:
  - \$1,800 if the program is in-person (4-week program, May 30 – June 26, 2021)
  - \$2,500 if the program is virtual (6-week program, May 30 – July 9, 2021)
- General Duties and Responsibilities:
  - In-Person
    - Attend the Resident Assistant orientation prior to the 2021 GSSE program
    - Supervise students in the dormitory
    - Assist with driving university mini vans and 12-passenger vans for extracurricular activities
    - Participate in actively carrying out student orientation
    - Meet frequently with the students for whom you have direct responsibility over
    - Develop and maintain an ongoing relationship with students, initiating contacts and stimulating conversations
    - Attend two classes per week with students
    - Attend all extracurricular activities such as lab tours, guest lectures, field trips, etc.
    - Foster weekly events that build community among students
    - Coordinate the move-in and move-out of students at the beginning and end of GSSE
    - Serve on dormitory check-in duty two nights each week
  - Virtual
    - Attend the Resident Assistant orientation prior to the 2021 GSSE program
    - Participate in actively carrying out student orientation
    - Virtually meet frequently with the students for whom you have direct responsibility over
    - Develop and maintain an ongoing relationship with students, initiating contacts and stimulating conversations
    - Virtually attend two classes per week with students
    - Virtually attend all extracurricular activities such as lab tours, guest lectures, field trips, etc.
    - Foster multiple virtual events per week that build community among students for whom you have direct responsibility over

## 2021 GSSE Resident Assistant Personal Data Form

Name: \_\_\_\_\_  
Last First Middle Initial

Permanent Address: \_\_\_\_\_  
Number & Street

\_\_\_\_\_ City State Zip

School Address: \_\_\_\_\_  
Number & Street

\_\_\_\_\_ City State Zip

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

School Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Alternate E-Mail: \_\_\_\_\_

### **PERSON TO NOTIFY IN CASE OF EMERGENCY:**

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ City, ST, Zip: \_\_\_\_\_

## **2021 GSSE Resident Assistant Questionnaire**

What experience have you had working with young adults and/or teenagers? (e.g. camp counselor, coach, etc.):

What qualities and attributes do you have which would be helpful in performing the duties of this position and what are your expectations from the position?

What memberships or leadership positions have you held in a residence hall, on a college campus, or in your community? Please include educational, professional, religious or social organizations.

What are your professional plans? What type of work do you wish to do?

Signature: \_\_\_\_\_ Date \_\_\_\_\_

**This questionnaire and recommendation forms should be uploaded by following the instructions at this page here: <https://gsse.utk.edu/staff/resident-assistants/>**

## **GSSE Resident Assistant Recommendation Form #1**

The Resident Assistants (RA's) for the GSSE at the University of Tennessee play an important role in assisting the high school students who are chosen for the program. Each RA is responsible for supervising the residential life of approximately 12 students, and must be able to relate to the academic and creative life of the Governor's School community. The priorities of the RA are the health and welfare of the students and the fostering of community within the group. Your candid and confidential comments regarding this applicant will help us in our RA selection process and in ensuring that the GSSE students and the Resident Assistants will have a mutually beneficial experience. We appreciate your time.

**Applicant's Name (Please print):** \_\_\_\_\_

What is the applicant's attitude toward working with others? (e.g., team worker, individualistic, etc.)

Does the applicant work conscientiously? How have you seen this demonstrated?

Is the applicant able to control his/her emotions? How does he/she handle stress and frustration?

Is the applicant tolerant of different types of individuals? Please elaborate.

Does the applicant demonstrate leadership abilities? How?

Is the applicant sensitive to the needs of others? Please give an example.

Does the applicant respond well to supervision?

Would the applicant be a good role model?

Does the applicant express himself/herself clearly?

If you are the applicant's Resident Advisor: Does the applicant participate in living unit/hall function?

\_\_\_\_ Participates frequently

\_\_\_\_ Participates occasionally

\_\_\_\_ Never participates

\_\_\_\_ Helps plan activities

\_\_\_\_ Has friends in the unit/floor

\_\_\_\_ Respected by peers

**RECOMMENDATION:**

\_\_\_\_ Recommended

\_\_\_\_ Recommended with Reservations

\_\_\_\_ Not Recommend

**ADDITIONAL COMMENTS:**

\_\_\_\_\_  
Your Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Your Name (Print)

\_\_\_\_\_  
Your Title

Please return this form by Feb 28, 2021 to [prep@utk.edu](mailto:prep@utk.edu)

## **GSSE Resident Assistant Recommendation Form #2**

The Resident Assistants (RA's) for the GSSE at the University of Tennessee play an important role in assisting the high school students who are chosen for the program. Each RA is responsible for supervising the residential life of approximately 12 students, and must be able to relate to the academic and creative life of the Governor's School community. The priorities of the RA are the health and welfare of the students and the fostering of community within the group. Your candid and confidential comments regarding this applicant will help us in our RA selection process and in ensuring that the GSSE students and the Resident Assistants will have a mutually beneficial experience. We appreciate your time.

**Applicant's Name (Please print):** \_\_\_\_\_

What is the applicant's attitude toward working with others? (e.g., team worker, individualistic, etc.)

Does the applicant work conscientiously? How have you seen this demonstrated?

Is the applicant able to control his/her emotions? How does he/she handle stress and frustration?

Is the applicant tolerant of different types of individuals? Please elaborate.

Does the applicant demonstrate leadership abilities? How?

Is the applicant sensitive to the needs of others? Please give an example.

Does the applicant respond well to supervision?

Would the applicant be a good role model?

Does the applicant express himself/herself clearly?

If you are the applicant's Resident Advisor: Does the applicant participate in living unit/hall function?

\_\_\_\_ Participates frequently

\_\_\_\_ Participates occasionally

\_\_\_\_ Never participates

\_\_\_\_ Helps plan activities

\_\_\_\_ Has friends in the unit/floor

\_\_\_\_ Respected by peers

**RECOMMENDATION:**

\_\_\_\_ Recommended

\_\_\_\_ Recommended with Reservations

\_\_\_\_ Not Recommend

**ADDITIONAL COMMENTS:**

\_\_\_\_\_  
Your Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Your Name (Print)

\_\_\_\_\_  
Your Title

**Please return this form by Feb 28, 2021 to [prep@utk.edu](mailto:prep@utk.edu)**