



STUDENT HANDBOOK

GSSE 2020

May 31 – June 27, 2020

GOVERNOR'S SCHOOL FOR THE SCIENCES AND
ENGINEERING (GSSE)

Funded by the Tennessee State Department of Education,
and The University of Tennessee, Knoxville, Tennessee.

Phone: 865.974.7956 - Email: prep@utk.edu

Table of Contents

- Governor’s School for the Sciences and Engineering* 3
- Directions to the Residence Hall* 4
- Residence Hall Information* 4
- Main Campus* 5
- Curfew* 5
- Visitation Policy* 5
- Identification* 5
- Safety* 6
- Academic Program* 6
- Operating Policies* 6
 - University Standards of Conduct 6
 - Governor’s School Standards of Conduct 7
- Residence Hall Safety Regulations and Procedures* 8
- Emergency Situations* 8
 - Contacting a Student in an Emergency 9
- Cell Phones and Telephones* 9
- Mail* 10
- Money* 10
- Clothing* 10
- Linens and Towels* 11
- Laundry* 11
- Food* 11
- Vending* 11
- Musical Instruments, Sporting Equipment, Cameras* 11

Personal Items12

Computers12

University Facilities.....12

 Library.....12

 Student Aquatic Center.....13

 TRECS (Tennessee Recreation Center for Students).....13

 Outdoor Courts.....13

Local Community Facilities.....14

Religious Services.....14

Miscellaneous.....14

Packing List.....15

Governor's School for the Sciences and Engineering

The Governor's School for the Sciences and Engineering (GSSE) is an enrichment program for outstanding students from Tennessee high schools who seek advanced study in the sciences, mathematics and engineering. Students will be challenged to work independently, with appropriate guidance. Students accepted into this program are expected to display very high standards of scholarship, desire for learning, reliability, and deportment. The Tennessee Governor's Scholars are registered students of The University of Tennessee and guests of the State of Tennessee.

Over one hundred high school juniors and seniors are selected from all over the State of Tennessee to participate in this learning program. Students are accepted on the basis of high school grades, recommendations, and personal statements of background and interest.

We will be happy to talk with you about the different aspects of your stay at the GSSE. Please feel free to contact Dr. George Siopsis, Director, Audrey Sizemore, Program Coordinator, or Jason Moody, Administrative Assistant.

GSSE

The University of Tennessee

1534 White Ave

Knoxville, TN 37996-1200

(865) 974-7956

prep@utk.edu

<http://gsse.utk.edu>

<https://www.facebook.com/TNGSSE/>

The following are important dates for parents and students:

Sunday, May 31

12:00 - 3:45 pm Check-in, Orange Hall

4:00 pm Opening Ceremony, Cox Auditorium

(Student who arrive after 3:45 pm may check in after the opening ceremony.)

Saturday, June 27

9:00 - 11:00 am Check out of residence hall

11:00 am Closing Ceremony, Cox Auditorium

Directions to the Residence Hall

Please visit the link below to get driving directions from your location.

<https://www.utk.edu/maps/buildings/NA8>

Once the page is pulled up, click on the “View on Google Maps” link located on the left-hand side of the page. You just simply put in your address and then get directions.

The address for Dogwood Hall is:

2113 Andy Holt Ave.
Knoxville, TN 37916

Dogwood Hall Front Desk:

865-974-4562

Residence Hall Information

GSSE Students will stay in Dogwood Hall, a semi-suite style and apartment style living. Pods include several double-occupancy rooms and shared bathrooms located within the pod. Apartment style rooms feature four bedrooms, two bathrooms, and a kitchen and living room.

Dogwood is located just across the street from the Student Aquatic Center and TRECS, with convenient access to the University Commons shopping center and Cumberland Avenue. Designed with the student in mind, Dogwood Hall will feature spacious multi-purpose and activity rooms, hang-out and study areas on each floor, and a traditions-based residence environment.

Your dorm key must be turned in at checkout, so be careful with the key to your room, *the University has a standard \$30.00 charge for lost keys* and cannot be responsible for theft or damage to students' possessions. Students should remember to lock their doors each time they leave their rooms in order to protect their belongings and those of their roommates. Students will be responsible for the fee to replace a lost key.

Main Campus

Students are not to leave the UT campus and the corridor to Dogwood Hall, except by prior permission of the GSSE Director. You will be given a map showing the boundaries. After 8:00 p.m., students may not be in restaurants or other establishments along Cumberland Avenue ("The Strip") unless accompanied by GSSE staff.

For their own safety, students should walk only in groups of two or more any time they are out of the residence hall after dinner time. Be especially careful of traffic on Cumberland Avenue. There have been a few accidents in past years caused by automobiles striking pedestrians crossing Cumberland Avenue. Cross only at intersections and observe crossing signals.

Curfew

A curfew has been established both for the safety of the students and to help them develop responsibility. On weekday nights (Sunday through Friday), all students are to be in the residence hall by 10:00 p.m., and in their individual room by 11:00 pm. On Saturday nights, students need to be in the residence hall by 11:00 p.m., and in their room by midnight. Students will check in with the resident advisor on duty by 10:00 p.m. (11:00 p.m. on weekends) to verify that they are in the building. After checking in, students are not to leave the building, and after midnight students are not to leave their suites until the next morning at 5:30 am.

Visitation Policy

Because we have a full schedule of activities planned for the Governor's School students, ***we must ask that parents and friends abide by a "no outside visitors" policy.*** Friends and other unauthorized visitors will not be permitted in classes, in the residence hall, or on any trips or other activities of the School.

Identification

When you check in, you will receive a Governor's School Special Functions Identification Card. This I.D. authorizes your presence on campus. ***Please carry it with you at all times - there is a \$30.00 charge to replace lost ID's.*** It will be required for meals, to check out books from the library, to gain access to swimming and other athletic facilities, and to be admitted to certain cultural events.

Safety

The University is generally a safe community, with many well lit routes. However, there are possible problems in any large area (The University is effectively a city of thousands of residents.). **It is important that parents and students familiarize themselves with all rules and policies. A thorough understanding and cooperation by students and parents will help to ensure the smooth operation of the GSSE Program.**

Academic Program

GSSE offers students (5) college credit hours upon completion of the program. All Governor's School courses abide by the rigorous academic standards of the University of Tennessee. The GSSE Director, faculty and staff are committed to providing a quality academic program, and the academic and personal support necessary for every student to succeed

Operating Policies

The UT Board of Trustees determines certain standards of conduct that apply to students. Students are expected to follow University standards of conduct, as well as rules that pertain only to Governor's School students. The complete list of Standards of Conduct is available in Hilltopics online at <http://hilltopics.utk.edu/>. We ask that you particularly note the Standards of Conduct listed below.

University Standards of Conduct

The following are unacceptable acts in the University community and may result in immediate expulsion of anyone committing any of these acts.

1. Vandalism, malicious destruction, damage, or misuse of private or public property, including library materials.
2. Physical abuse of any person on University owned or controlled property or at University sponsored or supervised functions, or conduct which threatens or endangers the health or safety of any person.
3. Use and/or possession, (or being under the influence) of alcohol, marijuana or any narcotic, stimulant, or hallucinogenic drug. This is in violation of state or federal law while on University owned or controlled property or at University sponsored or supervised events.
4. Possession, while on University owned or controlled property or supervised activities, of any weapon such as, but not limited to, rifles, shotguns, ammunition, handguns, and airguns, including explosives, such as firecrackers.

Governor's School Standards of Conduct

Violation of any of these standards will result in the Director and staff taking appropriate disciplinary action.

1. GSSE students are expected to behave responsibly at all times and show respectful concern for other members of the Governor's School and larger university community. Students are expected to exercise conscientious judgment in all their actions toward individuals and their property.
2. GSSE Students are expected to use only the University facilities appropriate for participation in the Governor's School. **Off limits** to Governor's School students are: (a) all fraternity or sorority houses, (b) residence halls other than Orange Hall, (c) classrooms or other places used by other programs on campus, and (d) floors in Orange Hall assigned to scholars of the opposite gender.
3. GSSE students are expected to attend all scheduled activities and events. Any absences will be reported to the Program Director, and flagrant unauthorized absence will result in dismissal from the program.
4. Repeated failure to complete classroom assignments and projects on time is cause for dismissal from the program.
5. GSSE students are expected to maintain the highest standards of academic integrity in all their class work.
6. Leaving campus for a local destination is, in most instances, not permitted. Students will **NOT** be excused from the Governor's School to visit relatives, attend family vacations, etc. In the event of BONA FIDE emergencies, students will be released with the authorization of the GSSE Director. The parent or guardian must contact the GSSE Director to authorize release of the student and to identify who will pick up the student.
7. Smoking and use of smokeless tobacco is prohibited during the Governor's School.
8. Students **WILL NOT BE PERMITTED** to use a car while enrolled in GSSE. There will be no need for an automobile because all activities on campus are within walking distance of the residence hall, and transportation for special events is provided by the Governor's School.
9. Each student will receive a University of Tennessee Net ID. You may not give your password to anyone else or allow anyone else to use your account unless specifically authorized by the GSSE Director. You must also adhere to all computer science department regulations, especially the code of ethics.

Residence Hall Safety Regulations and Procedures

The Department of Residence Halls has established a uniform set of regulations for the safety and comfort of all people in the residence halls. As members of the university community this summer, students are expected to adhere to these regulations.

1. Room assignments have been made with our best judgment. Part of the college experience is learning to get along with roommates. Room changes cannot be made without the GSSE Director's approval and will be made only if serious difficulty develops among roommates.
2. Windows are not to be opened. Objects may not be thrown out of residence hall windows.
3. Pets are not permitted in the halls.
4. Residents are expected to show consideration for others at all times and to avoid excessive noise.
5. It is the responsibility of each resident to personally maintain the assigned room. The room must be cleaned before checking out of the room. Bathrooms will be cleaned once a week by the housekeeper. Students are required to furnish their own towels and bed linens.
6. Items which are flammable (fuel, etc.) may not be stored in resident's rooms. Items which require an open flame to operate (such as lighted candles, incense, Bunsen burners, or alcohol burners) or which produce heat (such as hot plates or popcorn poppers) are not allowed in resident's rooms.
7. Students are not permitted to use nails, tacks, or screws in the walls or woodwork.

Emergency Situations

In any emergency situation, students should notify campus security immediately. The UT Police Department operates on a 24-hour basis. A police dispatcher is always available to take information or full reports. The University operates a telephone system, which provides expanded emergency service to the university community. All 911 calls placed on campus telephones are routed to the Knoxville E-911 emergency dispatch center. The call is dispatched to UT Police and Knoxville City Police for response. All calls which are not of an emergency nature should be made directly to the UT Police Department by calling (865) 974-3114.

Blue light emergency telephones (call boxes) are located at various sites on campus. The call boxes are activated by pushing one of two buttons - a large red button which

connects directly to the E-911 dispatcher, or a smaller black button which contacts the University's escort service. In response to a call from emergency blue-light telephone, police officers are immediately dispatched to the location of the call or complaint. The location of the emergency blue-light call boxes is noted on the UT Campus Parking Map. In the dorms, students should report any unknown or suspicious individuals or other problems to the Resident Staff.

In the event of a medical or other emergency, the student should notify the Resident Staff, the GSSE Director, or campus security. They will arrange for proper treatment.

Students who need out-patient treatment (during the hours of 8:30am and 8:00pm) for a minor injury or minor illness will be taken to the Lakeway Urgent Care Clinic, 2461 University Commons Way, Knoxville, TN 37996, (865) 673- 6603. After hours, or in case of a major-medical emergency, students will be taken to the University of Tennessee Medical Center for treatment. Major medical treatment is the responsibility of each student and his/her parents or guardians.

Students who need weekly allergy shots will need to contact the Lakeway Urgent Care Clinic, (865) 673-6603, to get their allergy shots setup to be administered by the physicians at the Clinic. Please remember that any expense is the responsibility of each student and his/her parents or guardian.

Contacting a Student in an Emergency

In an emergency, a student should be contacted by calling the student direct (the number will be available when the students check in). The residence hall front desk phone is (865) 974-5201. The GSSE office (865) 974-7956 will be able to assist in finding students from 9:00 a.m. to 5:00 p.m., or via email prep@utk.edu.

Cell Phones and Telephones

Students will be allowed to use cell phones while at Governor's School, but only in the residence hall. Use of cell phones during the academic program or other scheduled Governor's School activities is prohibited and phones used during those times will be confiscated and returned to students in the residence halls. **Governor's School faculty will not tolerate the use of cellphones in class.**

Your room has an active telephone outlet, and local telephone service is provided. Telephones are not provided. If you plan to use this service, you should bring a telephone from home. Residents cannot accept collect calls or bill long-distance calls from or to the room. Students may make long distance calls on a collect basis, or through the use of a long distance credit card. On-campus numbers (974- and 595-

numbers) are accessed by dialing 4 or 5 and the last four digits. To make local calls off campus, first dial 8, wait for a dial tone, and then dial the number. For operator assisted long distance calls, dial 8, wait for a dial tone, dial 0 + area code + number; the operator will answer. As a courtesy to their roommates, students should limit phone calls to 15 minutes and not receive or make calls after midnight.

Mail

Mail to students will be distributed by the Resident Assistants, and *should be addressed as follows*:

Student Name

c/o Governor's School for the Sciences and Engineering

1534 White Ave

419 Blount Hall

Knoxville, TN 37996

Do not put "The University of Tennessee" in the address in order to avoid unnecessary delay in mail delivery. Students may purchase stamps at the post office located on the first floor in Greve Hall.

Money

All student expenses, including room, food, tuition, and required books, are paid for by GSSE. Most students will want a small amount of spending money for supplies, souvenirs, laundry, and late night snacks. Large amounts of money are both unnecessary and undesirable. It is risky to come to the School with a large amount of cash.

Clothing

The month of June is a warm one on campus. We recommend that you dress casually and comfortably (but discreetly) for daily activities. Remember that, although the outside temperature is often in the 90's, most buildings are air conditioned; bring a sweater or sweatshirt if you tend to be cold. An umbrella or raincoat would be a good idea in case of rain

For our closing ceremony or other events where more formal clothes are appropriate, sport coat, ties, or dresses will be needed.

Students enrolled in Chemistry should bring long pants and closed shoes (no sandals) to wear in the lab.

Linens and Towels

Bed linens and towels will not be provided. Students should bring bed linens, pillows, and towels. Beach towels might also be useful for the pool. You should be aware that the beds in Dogwood Hall, **twin extra-long size**.

Linens and Towels

Laundry facilities are located on every floor in Dogwood Hall. Laundry facilities at Reese Hall are complementary, but you have to bring your own laundry detergent.

Food

Meals are provided daily (including weekends) beginning with dinner on Sunday evening, May 31, and concluding with breakfast on June 27th. All meals are served in one of the university's dining halls. All residence hall rooms are equipped with a “micro fridge” (microwave and mini-refrigerator) that will be shared with your roommate.

Vending

Coin and ID debit card operated vending machines are located on the lower floors of the residence hall. These machines are serviced daily, except Sunday. Lost money in vending machines should be reported to the main desk for refund.

Musical Instruments, Sporting Equipment, Cameras

Bring any of these items you think appropriate. Many scientists are also accomplished musicians, and there will be a talent show. Similarly, if you have an unusual hobby or ability, you might want to teach others how to clog or juggle.

Bring sporting gear such as swimsuits, beach towel, tennis equipment, running shoes, or soccer shoes (there will be a soccer competition) if you like these sports. Light sporting/recreation equipment, such as volleyballs, softball equipment, or basketballs may be checked out from TRECS (Tennessee Recreation Center for Students). Students are encouraged to bring cameras to take candid shots of their academic and social experiences.

Personal Items

You should bring your own school supplies. You will also need a scientific calculator. A backpack will be useful for carrying books to class. Alarm clocks are necessary to avoid missing breakfast or morning classes; desk lamps are acceptable. Televisions are available in the residence hall lobbies. Remember to bring personal items such as soap, sunscreen, and cleaning supplies although the Campus BookStore and local drug stores carry full lines of these items if you need to purchase them while you are here.

Computers

Each student will receive a UT Net ID that provides access to the campus computing network and a computer account from the UT Department of Computer Science. Students will have access to campus computer labs. Students may bring their own personal computers and printers to use in completing coursework. All residence hall rooms have Ethernet connections and the campus has an extensive wireless network. Information concerning campus computer services and requirements for connection to the network can be obtained at <http://oit.utk.edu> . The Governor's School cannot be responsible for lost or stolen laptop computers.

University Facilities

Library

The John C. Hodges Library opened in 1987. The Main Library holds the general and research collections, a comprehensive collection of bibliographic and reference materials, US and UN documents, foreign and domestic newspapers, microfilms, Special Collections (including extensive legislative materials and mementos of Tennessee political figures), the University Archives, database search services, and interlibrary services. Also located here are (1) the reserve department, which holds the reserve collections for University courses; (2) the Commons, a collaboration between the library and the Office of Information Technology. The Commons has nearly 200 computer workstations, an OIT Help Desk and Computer Support and DART machines and copiers.

Hours of Operation:

Monday - Thursday.....	7:30 am - 10:00 pm
Friday.....	7:30 am - 6:00 pm
Saturday.....	10:00 am - 6:00 pm
Sunday.....	1:00 pm - 10:00 pm

Student Aquatic Center

The Aquatic Center has an outdoor pool with 25-meter swim lanes, a shallow end swim area, a deep end swim area, a diving well, and a large deck area for sunbathing. The indoor pool has 50-meter swim lanes. A certified lifeguard is always on duty during normal pool hours. The Aquatic Center recreation complex also has a sand volleyball court, locker rooms with showers, and a lower-lobby with a television, a few study areas, a microwave and snack machines.

TRECS (Tennessee Recreation Center for Students)

This 148,000 sq ft facility is adjacent to the Student Aquatic Center and has locker rooms accessible from the outdoor pool deck. The center has a gymnasium suitable for basketball, volleyball, and badminton. An indoor track, more than 16,000 sq ft of fitness space, racquetball courts, aerobics studios and an outdoor recreation center are also housed in this facility. Balls, racquets, and other light sporting/recreation equipment may be checked out from the equipment center. There is a small food service outlet that has Jamba Juice, a limited Starbucks menu, sushi, sandwiches, small snacks, etc.

Outdoor Courts

RecSports maintains 6 outdoor tennis courts, 4 outdoor basketball goals and 3 one-wall paddleball courts. These courts are open to all students.

Hours of Operation:

TRECS, Student Aquatic Center: Monday - Friday 6:00am - 9:00pm, Saturday 11:00am - 7:00pm, Sunday 12:00pm - 8:00pm

SAC Pools: Monday - Friday 11:00am - 2:00pm and 5:00pm - 9:00pm, Saturday 11:00am - 7:00pm, Sunday 12:00pm - 8:00pm

Outdoor Center: Monday, Wednesday and Friday 3:00pm - 7:00pm

Due to University regulations, no Governor's School student will be permitted to use free weights.

Proper Identification is required to use all facilities. Proper athletic shoes are

required. Any shoes which scuff or scrape the courts will not be allowed.

Food and beverages, gum, alcohol and tobacco products are strictly prohibited. Participants not wearing clothing properly or found offensive by others will be told to adjust as needed.

All participants are required to have a towel to wipe down equipment after use. (T-shirts or other clothing cannot be used in place of a towel.) No sharing of towels among participants is allowed.

Local Community Facilities

Cumberland Avenue ("The Strip") is the northern boundary of the UT main campus. It provides the support services found in any college setting, such as fast food restaurants, book stores, and drug stores. These stores, within easy walking distance of all buildings on campus, provide a source of souvenirs, a dinner out, and replacements for forgotten supplies. **Be extra careful of the traffic on Cumberland Avenue; cross only at the lights!**

Religious Services

There are many student religious centers in the general campus area. We ask that students attend on-campus worship services, if possible. If appropriate religious services are not available on campus, the GSSE Resident Staff will arrange transportation to off-campus facilities. **ADVANCE WRITTEN PERMISSION FROM PARENTS OR GUARDIANS IS REQUIRED. PLEASE COMPLETE AND RETURN THE ENCLOSED PERMISSION FORM.** As noted on the form, students will be transported to services of the requested denomination, but not necessarily to a particular congregation.

Miscellaneous

Any student having special dietary needs or medical needs will be accommodated.

If it is necessary for a student to drive to the School, you will be expected to leave your keys with the GSSE Director at registration. If your vehicle remains on campus, you will need to contact the GSSE office prior to your arrival in order to purchase a parking permit. The cost of the permit will depend on the number of days the vehicle is parked on campus. Students may not operate a motor vehicle for the duration of the School.

Packing List

- School supplies – scientific calculator, pens, pencils, paper
- Backpack
- Casual clothing for class
- Long pants and closed shoes for lab (Chemistry students)
- Athletic clothing, sneakers, bathing suit, beach towel, flip flops for pool
- Dress clothing for special events
- Rain jacket or umbrella
- Linens – sheets (extra-long twin), blanket, pillow, towels, washcloths
- Laundry detergent, laundry basket or bag
- Toiletries – including sunscreen
- Alarm clock
- Money – a small amount of spending money and/or ATM card
- Cleaning supplies (bathrooms are cleaned weekly, but your bedroom is your responsibility)
- Cell phone and charger or long distance calling card
- Camera
- Hangers
- Sunglasses
- Medication – a four week supply of any prescription medication
- Food – meals are provided, but you may bring additional drinks/snacks
- Computer, printer, surge protector (optional – you will have access to campus computer labs)
- Talent show – musical instrument, props for other hobbies
- Telephone for residence hall room (optional)

The University of Tennessee, Knoxville, does not discriminate on the basis of race, sex, color, religion, national origin, age, disability, or veteran status in provision of educational opportunities or employment opportunities and benefits.

UT Knoxville does not discriminate on the basis of sex or disability in its educational programs and activities, pursuant to the requirements of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990. This policy extends both to employment and by admission to the University.

Inquiries concerning Title VI, Title IX, Section 504, and the ADA should be directed to the Office of Diversity Resources and Educational Services (DRES); 1818 Lake Avenue; The University of Tennessee, Knoxville; Knoxville TN 37996-3650; or telephone (865) 974-2498. Charges of violation of the above policy should also be directed to DRES.